

West Calcasieu Airport Managing Board Meeting Minutes

January 6, 2015

I. Call to order

Board Member R. K. Levens called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:33 p.m. on January 6, 2015, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Tim Dougherty led the invocation.

III. Pledge of Allegiance

Pledge led by Don Chamblee and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ R. K. Levens
- ✓ Tim Dougherty
- ✓ Don Chamblee
- ✓ Joe Palermo
- ✓ Dana Keel

(Others also present at the meeting were: Tim LaFleur, Chuck Stutes, Darla Perry, Oliver Schrupf, Mayor Chris Duncan and Sheila Burton.)

V. Approval of minutes of the December 2, 2014 regular monthly meeting

Board Member R. K. Levens entertained a motion to approve the minutes of the December 2, 2014 regular monthly meeting. Don Chamblee made a motion to approve the minutes of the December 2, 2014 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

VI. Additions/Deletions to Agenda

There were no additions or deletions to the agenda.

VII. Financial Report

Darla Perry reported the November budgeted gross revenue was \$45,439. Darla stated the Airport came within \$26 to the budgeted gross revenue. Overall, Darla said the Airport did better than budget by \$2,563 in November. Darla continued to review the financial report with the board members. Darla stated she had been holding a bill from Oliver Schrupf for the First Flight negotiations until funds came in. Darla said now that funds came in she would request an approval from the Board to release the payment. Tim Dougherty made a motion to allow Darla Perry to pay the bill from Oliver Schrupf for the First Flight negotiations, 2nd by Dana Keel. No opposition. Motion carried.

VIII. Director's Report

Director Tim LaFleur reported that the Omega Protein trailer is in place with everything hooked up. Tim stated he made necessary arrangements with Darla and Omega that all services supplied to Omega will be charged to their account. Electricity will stay in the Airport's name. Tim stated the trailer skirting will be applied this week to the trailer. Tim announced that First Flight made their first payment in December.

Tim said he needs Board approval to either replace the Airport's bush hog new at a cost of \$15,000 or get Jerry's Machine Shop to repair and refurbish the old one for a cost of approximately \$5,200. There was further discussion about the bush hog.

Tim brought up the fact that the Airport lost power the other day. Tim stated that the Airport is supposed to be supplied with a transfer switch and a plug ready to go. Tim said when he went to plug up the generator at the T hangar, there wasn't a plug attached to the wall. Tim said he told the electrician to fix the plug not being hooked up in the T hangar and the fuel farm. There was further discussion about the plug. Chuck Stutes said he would check with the electrical engineer that did the original work in the T hangar. If the Airport paid for the contractor to put the plug in, then whatever the Airport spends on the new plug will be back-charged to the contractor. Chuck said the Airport's attorney could send a letter.

Tim stated he has a company called Flying Tiger Aviation coming to the next board meeting to give an official proposal to become a tenant at the airport. Tim said they are an aerial applicator company that wants to be based in Southwest Louisiana, and they want to put in their own hangars. There was further discussion about Flying Tiger Aviation.

IX. Engineer's Report

Chuck reported he is continuing to work on the ALP and the lighting project. Chuck said the lighting project should be ready around May of this year for bidding. The ALP will be ready toward the end of the year.

Joe Palermo asked if it would be possible to widen the runway and taxiways. Tim LaFleur explained that they could be widened; but everything else would have to be extended, like the lighting and other items. Chuck stated there will be 5-year, 10-year and 20-year plans done within the ALP that will include widening the runway and taxiways; and it will also give the complete cost estimates on doing such projects. There was further discussion about the lighting project and the ALP.

X. Old Business

No old business was brought before the Board.

XI. New Business

Joe Palermo asked Tim LaFleur about the Groundlink system and whether he was able to speak with Lake Charles. Tim said they didn't put the correct number for Lake Charles when they reprogrammed it. Tim stated it does call Flight Service in DeRidder, but the connection to Lake Charles is still getting fixed.

XII. Public Comments


There were no public comments at this time.

XIII. Chairman's Update

No update presented.

XIV. Adjourn

Don Chamblee makes a motion to adjourn the meeting, 2nd by Tim Dougherty. Meeting adjourns at approximately 5:01 p.m.


Chairman


Acting Secretary